

What is CEOTIS?

CEOTIS-Central Eastern Ontario Translation & Interpretation Services is housed within Quinte Immigration Services in Belleville. Our agency has provided immediate, accurate, and confidential linguistic translation and interpretation services to a large number of agencies, businesses, and individuals for over ten years. We are pleased to create and improved link between service professionals and limited-English speakers in a wide variety of languages.

We service the region from Lindsay to Brockville for both interpretations and translations.

Mission and Goals

- Effective communication between agencies or professionals and Limited-English speakers through competent, ethical, impartial, and linguistically-fluent interpreters.
- Equal access and equitable treatment for Limited-English speakers in community services in the fields of law, health, education, social services, and immigration
- Through the adherence to provincial standards for interpretation, service providers, and service systems will be more responsive to the diverse needs of our multicultural communities.

"CEOTIS offers a friendly, accommodating service. The interpreter was professional, while being respectful and sensitive to the needs of our clients in their particular context."

-Brad Beale, Quinte Interfaith Refugee Sponsorship Group

Translation Drop-Off Locations

Belleville
QUIS-Quinte Immigration Services
345 College Street East, Unit 2

Kingston
ISKA-Immigrant Services Kingston & Area
837 Princess Street, Suite 201
2nd Floor

ACFOMI
Barriefield Centre, 760, Highway 15

Northumberland
The Help Centre
1005 Elgin Street West, Suite 301, Cobourg

CEOTIS makes its services available to all members of the community for a reasonable fee.

Please contact us for more information!

1-888-968-1065

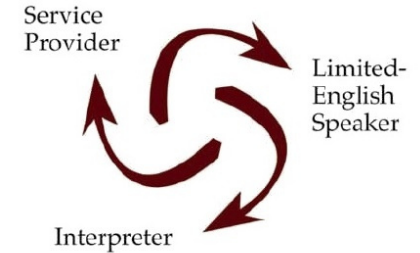
24 hours a day, 7 days a week

www.ceotis.ca

CEOTIS

Central Eastern Ontario Translation & Interpretation Services
2-345 College St. East
Belleville, ON, K8N 5V7
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Toll-free: 1-888-968-1065
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Email: ceotis@quinteimmigration.ca
A division of Quinte Immigration Services



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Translation

Our translators are located in Canada, provide precise and confidential services, and certified by the Association of Translators and Interpreters of Ontario (ATIO).

Translation drop-off locations are available in Belleville, Kingston, and Cobourg for convenience (drop-off times may be affected by COVID-19 restrictions, please call 1-888-968-1065 for more information).

Depending on the nature of the document, translations can also be submitted by email to ceotis@quinteimmigration.ca

All translations must be quoted in order to provide an accurate cost. The per-page minimum is \$55.00 plus HST, and may be more depending on wordcount and technicality.

A minimum deposit of \$25.00 or prepayment of full quote is needed in order to proceed. Completed, certified translations can be picked up in person, delivered by regular mail or Xpresspost (\$15 + HST for Xpresspost), and/or sent by email. Affidavits/declarations can be requested and must be sent by mail.

Interpretation

CEOTIS interpreters are certified, fluent, and cleared by a police background check. All interpreters are bound by confidentiality and standards of professionalism.

A service provision agreement must be signed prior to booking interpretation services.

Sign language interpretation is not available.

Interpreters are available 24 hours a day, 7 days a week for the following services:

Face-to-face:

Interpreters travel to the site of the appointment/meeting/etc. and interpreter in-person. Documents can be read aloud to ensure comprehension for all participants.

\$55.00 per hour (2 hour minimum)
\$60.00 per hour (2 hour minimum) for statutory holidays and after-hours (8pm-8am)

*Additional charges for travel time and mileage apply for round-trips over 50km

Teleconference:

Interpretation is provided by phone, either via a three-way call or with the interpreter on speakerphone.

\$55.00 per hour (1 hour minimum)
\$60.00 per hour (1 hour minimum) for statutory holidays and after-hours (8pm-8am)

*Long-distance charges may apply

Video Conference:

Interpretation is provided over Skype, Zoom, or other video call services.

\$55.00 per hour (1 hour minimum)
\$60.00 per hour (1 hour minimum) for statutory holidays and after-hours (8pm-8am)

Message Relay

Short messages such as appointment reminders, medical instructions, eligibility requirements, etc. are provided to the client by telephone.

\$30.00 flat rate
\$40.00 flat rate for statutory holidays and after-hours (8pm-8am)
*Long-distance charges may apply

Languages Available

*Interpretation only
+Translation only

- Arabic
- Amharic*
- Cantonese
- Croatian+
- Dari*
- Dutch+
- Farsi
- French
- German+
- Greek
- Gujarati*
- Hebrew
- Hindi
- Hungarian
- Ilokano*
- Indonesian+
- Italian
- Japanese
- Korean
- Mandarin
- Polish
- Portuguese
- Punjabi
- Romanian
- Russian
- Slovak+
- Spanish
- Swahili*
- Tagalog*
- Tamil*
- Tigrigna*
- Turkish
- Ukrainian
- Urdu
- Vietnamese

And more!

Check out our website for more information!

